

MCP SERVER

NO CODE

CLOUD HOSTED

Shimo Docs MCP

Manage, create, and export documents using only conversation.

Shimo Docs connects your AI client to a professional office suite for document management and collaboration. Your agent treats your files—Word, Excel, PPT—like an extension of conversation. Instead of clicking through menus, you instruct your agent to list all documents, create new spreadsheets in specific folders, or export complex reports into PDF format. It's full-featured team documentation control, accessible via natural language prompts.

A+ Quality Score 100/100

office-suite

team-collaboration

file-management

cloud-docs

real-time-editing



The connectivity layer between AI and the world's software.



Vinkius sits between AI and every application. All communication passes through Vinkius Cloud via the Model Context Protocol (MCP) — with governance, observability, and security at every layer.

Your AI Connections Run Through Vinkius Cloud

The world's largest
managed MCP catalog

Vinkius is the connectivity layer where AI connects to the software your business already runs. We handle the hosting, the security, the credentials, the uptime — you get agents that actually do things.

We operate the world's largest managed MCP catalog. Major SaaS platforms, CRMs, databases, and cloud providers — running, monitored, production-ready. This MCP server is hosted and maintained by the Vinkius Cloud for AI Agents.

The agent doesn't manage credentials, doesn't manage uptime, doesn't manage security. Vinkius does.

— Architecture principle

Four Pillars of the Vinkius Runtime

01 — Security by design

Credentials stay encrypted at rest via AES-256. The AI agent never touches raw keys — they're injected into a sandboxed V8 isolate at runtime. Actions are logged, and connections have an emergency kill switch.

03 — Deterministic observability

Eight immutable metrics per endpoint: request volume, p95 latency, error rate, active connections, cost attribution. A live payload feed logs every tool call with mutation detection.

02 — Built on MCP Fusion

This MCP server was built with **MCP Fusion**, the open-source framework (Apache 2.0) that powers the entire Vinkius catalog. Schema-as-firewall strips undeclared fields, compiled PII redaction runs at zero overhead, and cryptographic lockfiles produce git-diffable audit trails.

04 — Autonomous operations

Servers are deployed, monitored, and patched autonomously. New capabilities and security patches ship weekly. Zero-downtime deployments ensure continuous availability across all managed MCP servers.

AES-256

Encryption at rest

Ed25519

PKI vault signatures

24h TTL

Ephemeral session keys

V8 Isolate

Sandboxed execution

One Token. Instant Access.

Every MCP server on Vinkius is accessed through a **Connection Token**. Tokens are generated in the cloud dashboard and produce a unique MCP endpoint URL. Paste this URL into any MCP-compatible client — no SDK required.

A single token can serve **multiple AI clients simultaneously**, or you can issue separate tokens per client for granular access control. Each token tracks its own request count, last activity timestamp, and can be individually enabled or revoked.

MCP ENDPOINT

`https://edge.vinkius.com/{token}/mcp`

Claude



Cursor



VS Code



Windsurf



Grok



Gemini

Security Is the Architecture

Security in Vinkius is not a feature — it's the foundation of the runtime. The gateway enforces multiple independent protection layers between AI agents and third-party APIs.

01 — Ed25519 PKI Vault

Every workspace has an Ed25519 Master Key. Session keys are generated ephemerally (24h TTL) and signed by the Master Key. Credentials never leave the vault boundary.

02 — V8 Isolate Sandboxing

Tool code runs inside isolated-vm V8 isolates with 64 MB memory caps and per-request timeouts. No filesystem access, no network access except through the SSRF-guarded fetch bridge.

03 — SSRF Guard

All outbound HTTP requests are DNS-resolved and validated before execution. Private IP ranges (10.x, 172.16-31.x, 192.168.x, AWS metadata 169.254.x) are blocked at the network layer.

05 — Cryptographic Audit Trail

Every request is signed into a SHA-256 hash chain with Ed25519 signatures. Events form a tamper-proof, SIEM-exportable forensic record.

04 — DLP & PII Redaction

A ResponseGuard pipeline intercepts every tool response. Configurable redaction patterns strip sensitive fields (emails, SSNs, card numbers) before data reaches the AI agent.

06 — Honeypot Trap System

Phantom credentials are injected into isolated environments. If a honeypot is used outside Vinkius infrastructure, the server is quarantined instantly.

Emergency Kill Switch

EU AI Act Art. 14(1)
Compliant

The kill switch is an **emergency halt** mechanism — not a simple toggle. When triggered, it executes three actions atomically:

01 — Server deactivated

The MCP server is immediately taken offline across the entire cluster.

02 — All tokens revoked

Every connection token is invalidated. Total lockout — reconnection blocked until new tokens are issued.

03 — WebSocket connections killed

Active connections terminated via Redis pubsub broadcast. Propagates to every runtime node in the cluster.

Full Visibility. Zero Guesswork.

The Vinkius cloud dashboard includes a full MCP Governance suite — real-time analytics and security controls for production AI operations.

Control Plane

KPI dashboard with request volume, latency, success rate, token consumption, and AI-generated operational briefings.

FinOps

Cost tracking per tool, payload compression savings, budget optimization signals, and consumption trends.

Firewall & DLP

PII redaction activity, sensitive data protection counters, and security event timeline.

Agent Activity

Which AI clients are connecting, how often, and what they're doing — real-time session tracking.

Tool Health

Slowest and most error-prone tools, with actionable root-cause insights and performance baselines.

Incident Log

Error trends, failure rates, status-code breakdowns, and forensic audit trail access.

Get started at cloud.vinkius.com — connect your AI agent in under 60 seconds.

Shimo Docs MCP

10 tools available

Cloud-hosted on Vinkius

This MCP lets your agent handle the heavy lifting of professional document management. Shimo Docs is a major collaborative platform, and by connecting it to your agent, you stop navigating web interfaces just to manage files. You simply talk to your AI client—whether that's Claude or Cursor—and tell it what you need done with your team's documents. Your agent acts like a real-time assistant inside the system, listing every file, creating new collaborative drafts, and even bringing in external data for analysis. If you're managing project documentation or financial records, you can ask your agent to import content or export finished work into standard formats like docx or pdf. This makes complex team workflows feel as simple as a conversation. Since Vinkius manages the connection, all these functions are available through one unified interface.

Your agent handles everything from browsing folder structures to listing organization users and reviewing audit logs for compliance. You get complete control over your documents without ever leaving your chat window.

Core Capabilities

01 – Discovering File Locations

List all available files, folders, or specific organizational details across the entire workspace.

03 – Content Movement

Import external content into Shimo Docs or export existing files into common formats like PDF.

05 – Administrative Oversight

List organization users and check the audit logs to track who accessed which document and when.

02 – Creating and Modifying Documents

Generate entirely new collaborative documents, including spreadsheets and presentations, within designated folders.

04 – Managing File Structure

Retrieve details about specific documents, get a list of all contents inside a folder, or delete outdated files.

One Click on Vinkius — From Prompt to Execution

Available at vinkius.com/mcp/shimo-docs — connect your AI agent in three steps.

- 01 Subscribe to this MCP on Vinkius, then enter your Shimo App ID and App Secret.
- 02 Connect your preferred AI client (Claude, Cursor, etc.) through the Vinkius marketplace.
- 03 Give your agent a direct instruction, like 'List all files in the Marketing folder,' and watch it retrieve the data.

The bottom line is that once connected, you manage complex documents by talking to your AI client instead of clicking buttons in an app.

Built For

Anyone who deals with massive amounts of shared, structured documentation— from finance to product development. You're the person tired of jumping between document viewers and folder trees just to get a status update or create a new draft.

Project Manager

You use this MCP to track project documentation progress by listing files across different folders or asking your agent to create a centralized summary spreadsheet.

Knowledge Worker

You rely on it to quickly generate new collaborative documents from scratch, import research data, and export the final version for review—all without leaving your chat window.

Administrative Team Lead

Your job is managing compliance; you use this MCP to list organization users or pull audit logs to prove who viewed sensitive documents last month.

What Changes When You Connect

-
- 01 You bypass manual web navigation. Instead of clicking through multiple folder layers to find a file's status, simply ask your agent to list all accessible documents or retrieve details about a specific project sheet using `get_file` .

 - 02 The document lifecycle is simplified. You can use `import_file` to bring in external research data and then instruct the agent to create a new collaborative spreadsheet around it, eliminating copy-pasting into a blank canvas.

 - 03 Compliance checks become instant. Need to know who viewed that contract last week? Use `list_audit_logs` to pull a detailed report of activity without manually running reports in a separate admin panel.

 - 04 Collaboration is streamlined across formats. You can tell your agent to export the final presentation into PDF format using `export_file` , ensuring the correct, locked-down version is delivered immediately.

 - 05 Organization becomes visible at a glance. If you're lost in the file structure, ask the agent to run `list_folders` and get a complete map of the entire workspace hierarchy.
-

Real-World Applications

Preparing for an Investor Pitch

A PM needs three things: 1) The latest budget figures (in 'Finance'), 2) A list of all user sign-offs (via `list_users`), and 3) A consolidated PDF summary. They ask their agent to find the necessary files, gather the info, and export a single document combining everything.

Onboarding a New Client

A Knowledge Worker has raw market research (a zip file). Instead of manually uploading it, they tell their agent to `import_file` into Shimo Docs. The agent then creates a new collaborative document and organizes the data for the client team.

Post-Mortem Incident Review

An Admin Team Lead needs to know who accessed sensitive system documents after an incident. They prompt their agent to `'list_audit_logs'`, which immediately provides a detailed, time-stamped report of user activity.

Auditing Project Scope Creep

A manager wants to know if any unauthorized files exist in the main project directory. They instruct their agent to `'list_files'` and then use that list to check for documents created outside of the established 'Scope' folder.

Patterns to Avoid

Attempting file ops without context

X AVOID

User asks: 'Export Project Alpha.' The agent replies: 'I don't know which one.' User gets frustrated and starts manually searching the web interface.

✓ INSTEAD

First, ask your agent to `'list_files'` to see all available documents. Once you confirm the exact name or ID, then instruct the agent to `'export_file'` for the specific item.

Overlooking folder structure

X AVOID

User asks: 'Get me the Q3 reports.' The agent fails because there are two folders named 'Q3'. User wastes time guessing which one is correct.

✓ INSTEAD

Run `'list_folders'` first to view the full structure and confirm the exact path. Then ask your agent to use `'get_folder_content'` on the specific, correct folder name.

Trying to manually manage users

X AVOID

User tries to manually update team membership via a separate HR system, leading to data discrepancies.

✓ INSTEAD

Use the `'list_users'` tool to get an accurate, real-time roster directly from Shimo Docs. This ensures your records always match the source of truth.

The Right Fit

You need this MCP if your core job involves managing structured documents—spreadsheets, presentations, and large reports—and collaboration across many people. If you frequently ask questions like 'Where did we save that contract?' or 'Can I get the Q2 data in PDF?', then this is for you. It connects document governance to conversation.

Don't use this if your primary workflow involves real-time, live streaming data feeds (like stock tickers) or unstructured media content (like video editing). For those needs, a dedicated data pipeline tool would be better. This MCP excels at organizing and transforming existing documents; it doesn't replace the source of the raw, dynamic data itself.

The document management workflow is bogged down by clicks.

Today, managing a project deliverable means opening your browser, navigating to Shimo Docs, clicking through nested folders until you find the right folder, then opening multiple files—the budget sheet, the presentation deck, the legal sign-off document. You spend half your time just trying to locate and assemble the raw materials.

With this MCP, you skip all those steps. Instead of clicking, you ask your agent, 'Get me the current Q2 financials and compile them with the marketing strategy.' The result isn't a dozen links; it's an actionable outcome delivered directly into your chat.

Shimo Docs gives you full control over file organization.

The manual steps that vanish are the opening of individual files just to check metadata, running separate reports for user lists, and manually exporting versions. You never have to guess if you're working on Draft 3 or Final v1.2 again.

Now, your agent acts as a single point of truth. It manages the entire document lifecycle—from creation using `create_file` to final distribution via `export_file`. That's efficiency.

Shimo Docs: 10 Tools for Document Management

Use these tools to manage the entire lifecycle of professional documents—from listing files across folders to exporting final reports into specific formats.

#	TOOL	DESCRIPTION
01	<code>create_file</code>	Generates a brand new file within Shimo Docs.
02	<code>export_file</code>	Converts an existing Shimo document into a different format, like PDF or docx.
03	<code>get_file</code>	Retrieves specific details about a single file by its ID.
04	<code>get_folder_content</code>	Lists every file and sub-folder contained within a specified directory.
05	<code>get_org_info</code>	Retrieves general organizational details about the workspace setup.
06	<code>import_file</code>	Brings external content or documents into the Shimo Docs system for collaboration.
07	<code>list_audit_logs</code>	Pulls a record of actions taken in the workspace, useful for security checks.
08	<code>list_files</code>	Returns a comprehensive list of all documents and files accessible in your account.
09	<code>list_folders</code>	Outputs the full hierarchical structure, showing all available folders.
10	<code>list_users</code>	Provides a list of every user belonging to the organization or workspace.

See It in Action

Real prompts you can use once this MCP is connected to your AI agent through Vinkius Cloud.

U List all my collaborative documents on Shimo.



I've retrieved your Shimo documents. You have 5 active files, including 'Marketing Strategy 2026' and 'Budget Planning'. Would you like to view the details of any of them?

U Create a new spreadsheet titled 'Q2 Expenses' in folder 'Finance'.



Done! I've created the spreadsheet 'Q2 Expenses' inside the 'Finance' folder. You can now start collaborating on it. File ID: SH-8821.

U Export the document 'Project Roadmap' to PDF.



I've processed the export for you. Your document 'Project Roadmap' is now ready in PDF format. You can download it here: [link].

Frequently Asked Questions

01 How do I start using Shimo Docs with my AI client?

You must first subscribe to this MCP and enter your specific Shimo App ID and App Secret. Once authenticated through Vinkius, you can use any prompt to begin file operations.

02 Can I ask Shimo Docs to create a new spreadsheet?

Yes. You simply instruct your agent using the `create_file` tool and specify that you want a spreadsheet in the desired location. It handles the creation automatically.

03 What if I need to check who has access to a file?

You can run `list_users` or use the administrative tools available through this MCP, which lets you audit organization membership and activity logs for security checks.

04 Does Shimo Docs help me combine external data into my documents?

Yes. You use the `import_file` tool to bring in content from other sources, allowing your agent to incorporate that external information directly into a new collaborative document.

05 Is exporting a file done automatically?

No, you must specifically ask your agent to use the `export_file` tool and tell it what format (like PDF) you need. It won't guess; you have to give the command.

Go Live in 60 Seconds

Get your connection token from cloud.vinkius.com, then paste the endpoint URL into any MCP-compatible client.

YOUR MCP ENDPOINT

```
https://edge.vinkius.com/[TOKEN]/mcp
```

CLIENT

WHERE TO CONFIGURE



Claude AI

Profile → Customize → Connectors → "+" → Add custom connector → Paste endpoint



Cursor

Settings → Features → MCP Servers → "+ Add New MCP Server" → Type: SSE → Paste endpoint



VS Code

Ctrl/Cmd+Shift+P → "MCP: Add Server" → add `"shimo-docs": { "url": "..."}`



Windsurf

MCP Settings → `mcp_settings.json` → Add endpoint URL



ChatGPT

Settings → Tools & plugins → Add MCP server → Paste endpoint



Gemini

Extensions → Add MCP Server → Paste endpoint URL

ASK AN AI ABOUT THIS

Let your preferred AI explain this MCP server



Ask ChatGPT



Ask Claude



Ask Perplexity



Ask Gemini



Ask Grok



READY TO CONNECT

Shimo Docs is live on Vinkius Cloud.

Get your connection token, paste it into your AI agent, and start building. No SDK. No deployment. Just results.

[Start at cloud.vinkius.com](https://cloud.vinkius.com) →

vinkius.com · support@vinkius.com

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